

SMART FUTURES: JOB SHADOW VERIFICATION FORM

_____ Student Name	_____ Graduation Year	_____ Date of Job Shadow	
_____ Career Field of Interest			
<i>Choose the option below that best describes your job shadow experience:</i>			
<input type="checkbox"/> Traditional Job Shadow	<input type="checkbox"/> Current Place of Employment	<input type="checkbox"/> Volunteer Experience	<input type="checkbox"/> Co-op/Internship
<input type="checkbox"/> CTC Experience / Clinicals	<input type="checkbox"/> Interview of a Professional	<input type="checkbox"/> Other: _____	
_____ Name of Professional	_____ Title of Profession	_____ Name of Employer/Company	
_____ Signature of Professional	_____ Date	_____ Phone Number of Professional	

Student must learn the answers to the following questions during the job shadow experience and record responses on this form prior to uploading to Smart Futures. Student may ask additional questions as well and use extra paper, if needed.

What does a typical day look like for this profession?
What education/training do you need to enter this career?
What is the most challenging part of your job?
Is there a growing demand for this career moving into the future? Does it offer good job security? Why or why not?
How important are essential workplace skills such as communication, scheduling, team-building, and use of technology in this field?
Record additional information learned during the job shadow experience here.

See the back of this form for instructions on how to upload this activity to Smart Futures.

Take a picture of the front of this form and follow the directions below to add to your Smart Futures portfolio.

Job Shadow Verification Form – Grade 11

- Select the “Add” button under the “**Career-Pathway Experiences**” heading
- Click on the “Add to Portfolio” line inside the Job Shadow button
- Complete ALL INFORMATION on the Job Shadow reflection screen, including an upload of your Job Shadow Form

The screenshot displays two panels from a web application. The left panel, titled "Report the things you've done", contains a grid of seven experience categories, each with an icon and an "Add to Portfolio" button. The "Job Shadow" category is circled in red. The right panel, titled "Job Shadow", is a form with the following fields: "Location*" (text input), "Date Completed*" (text input), "Description" (text area with a note: "Optional: Tell more details about this experience."), and "Gathering Your Thoughts*" (text area with a note: "What did you learn from this event/experience? Explain the significance of this event/achievement to your career portfolio."). At the bottom of the form are "upload or link a file" instructions, a "Note: * is required" warning, and "CANCEL" and "SAVE" buttons.