

INDEPENDENT STUDY APPLICATION

Courses offered as "independent" are contracts between the teacher and student that require complete supervision by the teacher. Credit will be determined by the amount of time contracted, and grading will be based on a scale of Outstanding, Satisfactory, or Unsatisfactory.

PLEASE NOTE: O, S, U courses are NOT counted toward Grade Point Average

Student Name: _____
Teacher Name: _____
Name of Independent Study Course: _____
Period: _____ Room: _____
Check one: Semester Course (0.5 credit): _____ Full Year Course (1.0 credit): _____
If semester course, please circle: Semester 1 Semester 2
Circle your Counselor: Thompson Gebhard Carmona Longo Suhrbier

You MUST attach a description of the course, a list of topics to be addressed, and assessments to be completed during the independent study using the attached form or your own typed document.

Signatures for Approval:

Student: _____	Date: _____
Parent/Guardian: _____	Date: _____
Teacher: _____	Date: _____
Mr. Groff: _____	Date: _____

*****After signatures are complete, please return to your school counselor*****

For Mrs. Lebo Only:

Course #: _____ Section #: _____ Date Activated: _____

HOW DO I APPLY FOR AN INDEPENDENT STUDY?

Important Information:

- An independent study course is a contract between the teacher and student that requires the student to learn about a specific topic on their own with supervision and feedback provided by the teacher
- Credit will be determined by the amount of time contracted
- Grading will be based on a scale of Outstanding, Satisfactory, or Unsatisfactory (O, S, U)
- O, S, U courses are not counted toward Grade Point Average (GPA)
- Submit your completed application to your school counselor

Steps During Course Registration Period:

Step 1: Complete the application page and a course description form with the proposed teacher

Step 2: Obtain all necessary signatures on application page

Step 3: Register online for your class

- Work with a teacher to determine the most appropriate course in their teaching schedule to complete your independent study course...
 - *For example, if you are pursuing Photography 3 as an Independent Study, you might register for Photography 2*
 - *Enter this class in Skyward during the course registration period*
- Mrs. Lebo will change the Skyward course to the independent study course if and when it is approved
- If your independent study course is NOT approved, one of your alternate classes will replace the Skyward course used as a placeholder for the independent study

Step 4: List your independent study course on your Course Registration Form as an elective

Step 5: Submit your completed Independent Study Application with your Course Registration materials to your school counselor

Note: If you are completing this application outside of the Course Registration time period, you may leave the second question on the Course Description Page blank (Register for this course in Skyward).

Course Description Page:

- Please complete the attached Course Description Page, which outlines WHAT you plan to study (units) and HOW you plan to present your research to the teacher (assessments)
- You may type the information on a separate piece of paper or use a previously written syllabus provided by your teacher
- If using a separate document to outline your independent study plan, please staple it to this packet prior to handing it in to your school counselor

COURSE DESCRIPTION PAGE

Title of Independent Study: _____

Register for this course in Skyward (see page 2 / Step 3): _____

Teacher: _____

Brief Description of Independent Study Topic: _____

Units of Study and Primary Assessment(s) for Each Unit:

▪ **Unit 1:** _____

Assessment(s) for Unit 1: _____

▪ **Unit 2:** _____

Assessment(s) for Unit 2: _____

▪ **Unit 3:** _____

Assessment(s) for Unit 3: _____

▪ **Unit 4:** _____

Assessment(s) for Unit 4: _____

▪ **Unit 5:** _____

Assessment(s) for Unit 5: _____

Use the back of this paper if you need more space or attach a separate piece of paper

Why do you want to complete this independent study course: _____
