

INDEPENDENT STUDY APPLICATION

Courses offered as "independent" are contracts between the teacher and student that require complete supervision by the teacher. Credit will be determined by the amount of time contracted, and grading will be based on a scale of "Outstanding," "Satisfactory," or "Unsatisfactory."

PLEASE NOTE: O, S, U courses are NOT counted toward Grade Point Average.

Student Name: _____	
Teacher Name: _____	
Name of Class: _____	
Period: _____	Room: _____
Check one: Semester Course (0.5 credit): _____	Full Year Course (1.0 credit): _____
If semester course, please circle:	Semester 1 Semester 2
Circle your Counselor:	Thompson Gebhard Carmona Knight Suhrbier

You MUST attach a description of the course, a list of topics to be addressed, and assessments to be completed during the independent study using the attached form or your own typed document.

Signatures for Approval:

Student: _____ Date: _____

Parent: _____ Date: _____

Teacher: _____ Date: _____

Mr. Groff: _____ Date: _____

*After signatures are complete, please submit form to Dr. May in the Main Office.
Dr. May will return form to Counselor.

For Dr. May Only:

Course #: _____ Section #: _____ Date Activated: _____

Name: _____

HOW DO I APPLY FOR AN INDEPENDENT STUDY?

Please note:

- ❖ Independent Study courses are contracts between the teacher and student that require complete supervision by the teacher. Credit will be determined by the amount of time contracted. Grading will be based on a scale of “Outstanding,” “Satisfactory,” or “Unsatisfactory.”
- ❖ O, S, U courses are not counted toward Grade Point Average (GPA).
- ❖ If you are submitting this application at a time other than the Course Registration period, then return the application to Dr. May in Main Office as soon as possible.

Steps During Course Registration Period

Step 1: Complete the application page and a course description form (or other typed outline) with proposed teacher

Step 2: Obtain all necessary signatures on application page

Step 3: Register online for your class

- Work with your teacher to determine the most appropriate course in their teaching schedule to complete your independent study
 - *For example, if you are pursuing Accounting 3 as an Independent Study, you should register for Accounting 2*
- Enter this class in Skyward during the registration period
- Dr. May will change the Skyward course to the Independent Study course if and when it is approved

Step 4: List your Independent Study on your Course Contract as an elective

Step 5: Submit your completed Independent Study Application with your Course Registration materials in February

*****Complete this course description form or use your own*****

Title of Independent Study: _____

Register for this course in Skyward (see page 2): _____

Teacher: _____

Brief Description of Independent Study Topic: _____

Units of Study and Primary Assessment(s) for Each Unit:

▪ Unit 1: _____

Assessment(s) for Unit 1: _____

▪ Unit 2: _____

Assessment(s) for Unit 2: _____

▪ Unit 3: _____

Assessment(s) for Unit 3: _____

▪ Unit 4: _____

Assessment(s) for Unit 4: _____

▪ Unit 5: _____

Assessment(s) for Unit 5: _____

Use the back of this paper if you need more space

Why do you want to complete this Independent Study: _____
