

# INDEPENDENT STUDY APPLICATION

Courses offered as "independent" are contracts between the teacher and student that require complete supervision by the teacher. Credit will be determined by the amount of time contracted, and grading will be based on a scale of "Outstanding," "Satisfactory," or "Unsatisfactory."

**PLEASE NOTE:** O, S, U courses are NOT counted toward Grade Point Average.

Student Name: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Name of Class: \_\_\_\_\_

Period: \_\_\_\_\_

Room: \_\_\_\_\_

Check one: **Semester Course** (0.5 credit): \_\_\_\_\_ **Full Year Course** (1.0 credit): \_\_\_\_\_

If semester course, please circle: Semester 1 Semester 2

Circle your Counselor: Thompson Gebhard Carmona Knight Suhrbier

**You MUST attach a description of the course, a list of topics to be addressed, and assessments to be completed during the independent study using the attached form or your own typed document.**

## Signatures for Approval:

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

Mr. Groff: \_\_\_\_\_ Date: \_\_\_\_\_

\*After signatures are complete, please submit form to Dr. May in the Main Office.  
Dr. May will return form to Counselor.

## For Dr. May Only:

Course #: \_\_\_\_\_ Section #: \_\_\_\_\_ Date Activated: \_\_\_\_\_



Name: \_\_\_\_\_

# HOW DO I APPLY FOR AN INDEPENDENT STUDY?

## Please note:

- ❖ Independent Study courses are contracts between the teacher and student that require complete supervision by the teacher. Credit will be determined by the amount of time contracted. Grading will be based on a scale of “Outstanding,” “Satisfactory,” or “Unsatisfactory.”
- ❖ O, S, U courses are not counted toward Grade Point Average (GPA).
- ❖ If you are submitting this application at a time other than the Course Registration period, then return the application to Dr. May in Main Office as soon as possible.

## **Steps During Course Registration Period**

**Step 1:** Complete the application page and a course description form (or other typed outline) with proposed teacher

**Step 2:** Obtain all necessary signatures on application page

**Step 3:** Register online for your class

- To register online for an Independent Study, please select the “mother” course
- For example, if you are pursuing Accounting 3 as an Independent Study, you should register for Accounting 2
- Your teacher can tell you which “mother” course you should select

**Step 4:** List your Independent Study on your Course Contract as an elective

**Step 5:** Submit your completed Independent Study Application with your Course Registration materials in February



**\*\*\*Complete this course description form or use your own\*\*\***

**Title of Independent Study:** \_\_\_\_\_

**"Mother" Course in Skyward:** \_\_\_\_\_

**Teacher:** \_\_\_\_\_

**Brief Description of Independent Study Topic:** \_\_\_\_\_

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**Units of Study and Primary Assessment(s) for Each Unit:**

- Unit 1: \_\_\_\_\_  
Assessment(s) for Unit 1: \_\_\_\_\_
- Unit 2: \_\_\_\_\_  
Assessment(s) for Unit 2: \_\_\_\_\_
- Unit 3: \_\_\_\_\_  
Assessment(s) for Unit 3: \_\_\_\_\_
- Unit 4: \_\_\_\_\_  
Assessment(s) for Unit 4: \_\_\_\_\_
- Unit 5: \_\_\_\_\_  
Assessment(s) for Unit 5: \_\_\_\_\_

*Use the back of this paper if you need more space*

**Why do you want to complete this Independent Study:** \_\_\_\_\_

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