

CEDAR CREST HIGH SCHOOL OPEN CAMPUS PRIVILEGE FORM

Cedar Crest High School is operating an open campus privilege to junior and senior students who are school-approved drivers. Please read this form in its entirety to understand all expectations and procedures. Both students and parents must sign this form prior to the school allowing the student to leave campus. Students may only leave campus during open period(s) or lunch. *If the student has an adjusted caseload, please sign for the open-periods.* Once completed, the signed open-campus privilege form is to be submitted to the high school office.

EXPECTATIONS AND PROCEDURES

- CCHS open campus is for junior and senior students who are registered drivers with the school, or who have parent/guardian provided transportation. Students are not permitted to leave campus and ride with another student. If a student is obtaining permission to leave campus, the expectation is the driver is the student, a parent, or parent-approved adult, not another student.
- Students will enter and exit through the main entrance (door A).
- Students will scan their student ID's with the entrance monitor prior to leaving and upon returning to the building. This method will be used to track student attendance throughout the day.
- Students are to be on-time for all classes. If the student is late, tardy points will be issued. Accumulated tardy points will result in school consequences and loss of the open campus privilege.
- Students must demonstrate safe driving and obey campus rules, including speed limits and parking guidelines.
- In the event of unfavorable weather conditions, the school administration may limit the open campus privilege.
- Complaints raised by the community will be investigated and may result in loss of open campus privilege.
- Students who are failing two or more classes, or who either accumulate ten tardy points, five unexcused absences, or receive parking violations will have their open campus privilege revoked. In addition, Seniors if you are only taking four classes, you must be passing all four classes to retain your open campus status, this is a graduation requirement.
- Failure to return to school following an open-campus period could result in the loss of the privilege.

TARDY POINT PROCEDURE

Students who arrive late to either school or class will accumulate tardy points. With each tardy occurrence, students will accumulate points following the procedure outlined in the student handbook. If a student accumulates eight or more tardy points, school consequences will be issued. If a student accumulates ten tardy points, then the open-campus privilege will be removed.

PARENT/GUARDIAN PERMISSION

A parent/guardian signature is required for only and all 1st and 2nd semester open periods in which the student is permitted to leave Cedar Crest High School. Students are only permitted to leave campus for an open-period on the schedule. Specific period times could be adjusted throughout the year due to special schedules. Forgery of signatures will result in the loss of the privilege. Reminder this is for only seniors and juniors who drive, they **cannot** ride with another student, **unless** the students are siblings.

Period	Start Time	End Time	Parent/Guardian Signature
Period 1	7:30:00 AM	8:21:00 AM	
Period 2	8:25:00 AM	9:11:00 AM	
Period 3	9:15:00 AM	10:01:00 AM	
Period 4	10:05:00 AM	10:51:00 AM	
Period 5	10:55:00 AM	11:41:00 AM	
Period 6	11:45:00 AM	12:31:00 PM	
Period 7	12:35:00 PM	1:21:00 PM	
Period 8	1:25:00 PM	2:20:00 PM	

STUDENT AGREEMENT

I have read and understand the responsibility of Cedar Crest High School's open campus privilege and will comply with all expectations and procedures. I understand that failure to adhere to policies outlined in this document will result in loss of privilege or further punishment ranging from detention to suspension.

Student Name (printed)

Student Signature

Date

___/___/___ Date received ___AP Initials